

## APPENDIX 2 – summary of each item

Topic	Summary
<b><u>Rolled over from previous work plan</u></b>	
HRA Business Plan	The council is required to produce a comprehensive Business Plan for its housing stock. This item would provide an overview of the council's updated Housing Revenue Account Business Plan for the next 30 years.
<b><u>Policies due for approval in 22/23</u></b>	
Revised housing tenancy agreement	The Tenancy Agreement is the main contract between the Council and Council tenants. It sets out the rights, responsibilities and obligations of both parties. The current tenancy agreement has been in use and largely unchanged for many years, the last significant revision being in 2006. An updated version is being developed, taking into account current best practise, and following consultation with staff and tenants. A report to OSC will set out the background, will highlight any key changes in the new Agreement, and will recommend the new Tenancy Agreement and its Terms & Conditions be adopted by the Council.
Housing tenancy strategy	The report will set out details of proposed amendments to Tenancy Strategy. The Strategy sets out details of the types of tenancy the Council expects other affordable housing providers to provide to their tenants in the district.
Housing allocation policy	The report will set out details of proposed amendments to the Council's Housing Allocations Policy. The Policy sets out the criteria and procedure that the Council proposes to use to prioritise applications registered on the Housing List for affordable accommodation within the District
Dangerous structures policy	The term dangerous structure covers all buildings, walls, fences or hoardings (but does not cover land) which could by their condition endanger people or is unsecured from entry. The Council responds to all reports of dangerous buildings, walls and structures within its boundaries on a 24 hour and 365 day a year basis. If the building or structure poses a potential danger the council will provide the appropriate action to remove the danger.
Stray dog policy	To consider the policy around dealing with stray dogs found in the area of the authority.
<b><u>Suggestions from CLT</u></b>	
Regeneration of former gas works (Ship Street)	To consider the design brief for the proposed housing led scheme and detail on next steps to secure a development partner.

Beach hut rental policy	To consider options for future lease terms and allocation of beach huts across the district.
Civic centre relocation	To consider the design brief for the proposed new Civic Centre and options for a housing led development on the existing Civic Centre site.
UKSPF investment plan	To consider the Council's UK Shared Prosperity Fund Investment Plan
Levelling up fund bid	To consider the Council's submission to the Levelling Up Fund.
Economic development strategy	To consider the draft updated economic strategy for the District.
ICT strategy	The ICT & Digital Strategy 2023 -26 – Will be the next iteration of the FHDC ICT & Digital strategies. This iteration will combine the ICT and Digital Strategies into one document covering for the period 2023 – 2026, and will focus on how we will build on the work done to date to support the council to continue to deliver against the aims and objectives in the Corporate Plan and Customer Access Strategy over this next period up to 2026.
Otterpool Park stewardship	To consider the proposed approach to long-term governance and stewardship of community facilities at Otterpool Park and to establish a stewardship body for Otterpool Park.
District wide carbon action plan	Full Council declared a Climate and Ecological Emergency on 24 July 2019. There were nine points within the declaration and progress has been made on the majority of these points. Point 5 of the declaration is that the council develops “a strategy for the Council to play a leadership role in promoting community, public and business partnerships for this Carbon Neutral 2030 Commitment throughout the District”. The draft proposed structure, engagement strategy and project timeline were presented to the Climate Change and Ecological Emergency Working Group (CEEWG) on the 25th of November 2021 and will be discussed by Cabinet on 23rd March 2022. The council will need to support a collaborative leadership style that encourages the active community groups to come together and adopt net zero behaviours and actions; the council does not have powers to enforce these actions and so we must encourage and provide information and support to people to make changes for themselves.
Decarbonisation plan for the HRA	Following approval of the Housing Asset Management Strategy the Carbon Reduction Strategy will provide further detail around reducing the environmental impact of the Council's housing stock.
FOLCA phase 2	To consider the design brief for the mixed use development of the FOLCA building and consider next steps to bring the project forward.
Otterpool Park business plan	Standing item - An annual update of the strategic business plan for Otterpool Park Limited Liability Partnership (LLP), providing commentary on progress achieved to date and setting out the priorities and key milestones for the LLP over the next 12-18 month period.

Review of climate emergency action plan	The Council declared a climate emergency in July 2019. Since then a cross part working group has been established to explore the issues and consider appropriate actions. The Carbon Action Plan was adopted by Cabinet in February 2021. This session would be an opportunity to consider the work of the working group and review progress made towards the council's ambitions. This item was considered by the Committee in April 2022, and Members have the opportunity for a further review in the spring of 2023.
<b><u>Suggestions from Members</u></b>	
Queens Platinum Jubilee- opportunity to name parks/buildings	How the District Council can best support our communities in marking the Queen's Platinum Jubilee year and whether there are any opportunities to name parks and/or building to mark this occasion.
Allocation of CIL monies	To consider the way in which CIL monies are allocated, giving assurances that appropriate community input is sought for decisions determining use of CIL, and increasing community confidence in how decisions are made.
<b><u>Suggestions from the public</u></b>	
Dog fouling in the district	Two Members of the public raised concerns and suggested improved signage and enforcement action to ensure dog walkers pick up after their dogs, and more messages on social media to alert people of consequences if caught.
Parking in the district, and enforcement	Various members of the public raised concerns and suggested measures including: <ul style="list-style-type: none"> <li>• More enforcement of parking issues – to reduce the volume of violations that occur on a daily basis, make people feel safe and secure and increase people's faith in the District Council knowing that matters, are being addressed/dealt with and perpetrators punished.</li> <li>• Introduce bollards or more fines on Pavilion Road to discourage parking where it clearly says keep clear, stopping people being able to pull out of pavilion mews safely and making it difficult for people to walk on the pavement.</li> <li>• Propose a permanent park and ride service.</li> <li>• The permit zone should be 6pm to 8am. Some all-day permit parking but with a few shared 1 hour zones. Certain areas could be 'permit holders only'. Over-subscription of roads. No new builds if parking solutions are not found.</li> </ul>
Adoption of heritage strategy	The district's heritage is hugely important, but several heritage sites on the Kent HER have been at risk over the past few years. The Heritage Strategy is still in draft with no sign of imminent adoption, despite informing the PPLP and Core Strategy. Its priorities include co-ordinating with local heritage groups, drawing up a Local Heritage at Risk Register and a Local List of Heritage

	Assets and undertaking a programme of Conservation Area Appraisal. Heritage Tourism is very popular, bringing in tourists who stay longer and spend more. Heritage Assets and Conservation Areas also make the area a more desirable place to live. .
Disabled changing toilets/room in the district	The district should have adequate changing places for disabled users, rather than a simple disabled toilet come baby changing space. Changing areas should have a changing table big enough for adults, hoists, enough room for the person and their carer to move around, a non-slip floor, paper sheets to cover the bench, a large rubbish bin. There was a government grant to cover such costs, which was the Changing places fund – this ended September 2021.
<b><u>Standing items</u></b>	
<b>PREVENT &amp; Safeguarding (statutory item)</b>	In accordance with the Crime and Disorder (Overview and Scrutiny) Regulations 2009, the Overview and Scrutiny Committee is required to act as the Crime and Disorder Committee on at least one occasion per year, where they will receive a presentation giving an update on PREVENT and safeguarding matters.
<b><u>Items added by Council</u></b>	
Review of current situation for self-contained holiday lets (advertised on Airbnb and other such websites (Opposition business 24 November 21)	<p>Review the current situation with regards to self-contained holiday lets (advertised on Airbnb and other such websites) This review should contain but not be limited to:</p> <ul style="list-style-type: none"> <li>• The current numbers of entire properties that are registered as businesses for the purpose of holiday lets within the district</li> <li>• The affect that these houses being used in this purpose has on the need for housing by local residents</li> <li>• If the rising rental market within the district is being partially affected by the existence of these self-contained holiday lets.</li> <li>• The details of grants awarded to these businesses in terms of Covid business relief.</li> <li>• The financial burden on the council created by these businesses in terms of council services, waste collection etc.</li> </ul> <p>What methods the council has in its power to regulate these properties: Change of use within planning, business registration, licensing etc</p>
Update to Statement of Community involvement (Opposition business 30 March 2022)	<p>To renew the current "Statement for Community Involvement" document by the end of 2022.</p> <p>To engage with all residents and stakeholders of the district with regards to the renewal of the document.</p>

To consider amending but not limiting to the following

- The title of the document
- Our Community Involvement Principles
- How we consult
- Reaching the Seldom Heard