

This Report will be made public on 21 September 2021



Report Number **A/21/14**

**To:** Council  
**Date:** 29 September 2021  
**Status:** Non - executive decision  
**Responsible Officer:** Susan Priest, Chief Executive

**SUBJECT: AMENDMENT OF DELEGATION ARRANGEMENTS BY THE LEADER OF THE COUNCIL**

**SUMMARY:** Under the Council's constitution the Leader of the Council decides on the delegation of cabinet functions. The Leader may amend the delegations at any time by giving written notice to the Head of the Paid Service. Where such a notice is received the Head of the Paid Service must submit a report on the amendments to the next ordinary meeting of the Council. This report sets out the amendments made by the Leader.

**RECOMMENDATIONS:**

- 1. To receive and note report A/21/14.**

## **1. AMENDMENTS OF DELEGATION ARRANGEMENTS BY THE LEADER OF THE COUNCIL**

- 1.1 Under the Council's constitution, the Leader of the Council decides on the delegation of cabinet functions. The Leader may amend the delegations at any time by giving written notice to the Head of the Paid Service, as per part 6, paragraph 1.4.1 of the constitution. Where such a notice is received the Head of the Paid Service must submit a report on the amendments to the next ordinary meeting of the Council.
- 1.2 The Leader has amended the scheme of delegations, set out in Annex B to part 6.1 of the constitution, removing 'on and off street parking' and 'traffic management' responsibilities from the Cabinet Member for Housing, Transport and Special Projects, and giving them to the Cabinet Member for Digital Transformation. On this basis, the Cabinet role responsibilities and titles have changed as follows:

<b>Previous title</b>	<b>New title</b>
Cabinet Member for Housing, Transport and Special Projects	Cabinet Member for Housing and Special Projects
Cabinet Member for Digital Transformation	Cabinet Member for Transport and Digital Transformation

- 1.3 Notification was received by the Head of Paid Service on 17<sup>th</sup> September 2021 and the change was made with immediate effect.

## **2. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS**

### **2.1 Legal Officer's Comments (AK)**

Any legal issues are covered in the main body of the report.

### **2.2 Finance Officer's Comments (LW)**

There are no financial implications arising directly from this report

### **2.3 Diversities and Equalities Implications (GE)**

There are no equality or diversity issues arising as a result of the report.

## **3. CONTACT OFFICERS AND BACKGROUND DOCUMENTS**

Councillors with any questions arising out of this report should contact the following officer prior to the meeting

Jemma West  
Phone: 01303 853 369  
Email: [Jemma.west@folkestone-hythe.gov.uk](mailto:Jemma.west@folkestone-hythe.gov.uk)

The following background documents have been relied upon in the preparation of this report:

None.