

This Report will be made public on 17 November 2020



Report Number: **A/20/04**

To: Council
Date: 25 November 2020
Status: Key Decision
Corporate Director: Charlotte Spendley, Director of Corporate Services
Cabinet Member: Councillor David Monk, Leader of the Council

SUBJECT: Medium Term Financial Strategy 2021/22 to 2024/25

SUMMARY: The Medium Term Financial Strategy (MTFS) is the Council's key financial planning document. It puts the financial perspective on the council's Corporate Plan priorities, expressing the aims and objectives of various plans and strategies in financial terms over the four year period ending 31st March 2025. It covers both revenue and capital for the General Fund. Also included are the Council's reserves policies. The MTFS is a key element of sound corporate governance and financial management.

REASONS FOR RECOMMENDATION:

Council is asked to agree the recommendations set out below because:-

- (a) The MTFS is the council's key financial planning document.
- (b) The strategy defines the financial resources needed to deliver the council's corporate objectives and priorities and covers the financial implications of other key strategies.
- (c) The council needs to be able to carry out an early assessment of the financial implications of its approved policies and strategies and also external financial pressures facing the authority to ensure that it has robust budgeting and remains financially viable.

RECOMMENDATIONS:

Council is asked to:

1. To receive and note Report A/20/04.
2. To adopt the Medium Term Financial Strategy, as appended to this report.

1. THE MEDIUM TERM FINANCIAL STRATEGY (MTFS)

- 1.1 The MTFS is the council's key financial planning tool and underpins the strategic approach to financial planning. It is a live document which needs to be periodically reviewed to reflect changing priorities and objectives. As the MTFS outlines the financial resources necessary to deliver strategic priorities, it should not be viewed in isolation but as part of the wider corporate process.
- 1.2 The council last reviewed the MTFS at its meeting of 16 October 2019. The attached MTFS has updated the document agreed at that point based on the work completed to date through the 2020/21 budget setting process, the preparation of the 2021/22 budget and the in year pressures created by the pandemic. The detailed budget strategy, which sets out the detailed preparation for the 2021/22 budget, will be presented to Cabinet at its meeting in December. The MTFS provides the medium term view of the financial position of the Council.
- 1.3 The attached document reflects a summarised version of the key financial elements facing the Council. It covers key areas of the council's finances and in particular updates the financial projections which are of importance at this stage of the process and considers emerging issues including legislative requirements and the emerging corporate plan. Whilst every effort has been taken to incorporate the impact of the pandemic both on the Councils finances and the wider economic impact it may be necessary to review the assumptions in this document before the normal annual review next autumn, any changes will be reported to Cabinet and Council in due course if required.
- 1.4 As in recent years, local authority financial management is set against a background of uncertainty and the MTFS is subject to influence outside the authority's control. The Chancellor announced a one-year Spending Review in October 2020, in order to "prioritise the response to Covid-19, and our focus on supporting jobs". The Provisional Settlement is anticipated to follow the Spending Review announcements in late November.
- 1.5 The current strategy has been developed in the context of this period of uncertainty. As such, assumptions have had to be made with regard to future income streams and assessments of future government grant and permissible increases to Council Tax. Although these are very much best estimates, they are taken in the context of the current economic climate and the uncertainties identified above. As such, a difficult but realistic forecast of income trends has been incorporated into this MTFS model.
- 1.6 There is a long term pressure upon the finances of the Council. The pressures are a combination of continued downward projections of central government support for local authorities, cost pressures and the impact of COVID-19 on a variety of aspects of the Councils financial position.
- 1.7 The current MTFS forecasts a cumulative funding gap of £13.7 million over the lifetime of this MTFS. Much of this pressure is faced year on year and therefore if addressed through the base budget in the early part of the MTFS

would significantly reduce this cumulative picture. The table below also shows the deficit over the period of the MTFS.

	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Deficit	3,456	3,615	3,423	3,197

- 1.8 The position set out above is in advance of the budget strategy which will be presented to Cabinet at its meeting in December. That will seek to address the detailed measures to consider the deficit for 2021/22 in terms of identifying savings but also any known cost pressures. In light of the increasing pressures facing the council, all budget considerations will also look at the impact in future years and the sustainability of any options.
- 1.9 The MTFS covers the key aspects of the Council's future plans to address the projected deficit and also to place the Council on a sustainable and secure footing for the future. This is an overarching view and detail will be found in subsequent reports to Cabinet and Council.
- 1.10 The MTFS is included at Annex A to this report and sets out the financial forecast for the Council.
- 1.11 The proposed Reserves Policy for the council is appended to the MTFS. This document outlines the approach to use of reserves and also sets minimum levels for the council to seek to operate within.
- 1.12 The proposed MTFS has been discussed at the Finance & Performance sub-committee during its meeting on 3 November and has been recommended to Full Council, following consideration at Cabinet on 11 November.

2. RISK MANAGEMENT ISSUES

- 2.1 A summary of the perceived risks follows:

Perceived risk	Seriousness	Likelihood	Preventative action
The Council does not remain up to date up to date with changes in legislation and other developments.	High	Low	Financial Services are keeping abreast of finance changes. Assistant Directors and Chief Officers to keep up to date with / communicate changes to their areas of work.
Assumptions may be inaccurate	High	Medium	Budget monitoring process is up to date and a close

			<p>eye is being kept on financial developments nationally. Assumptions are constantly reviewed and amended in light of information received. The MTFS was completely refreshed with service input from all areas during Autumn 2020.</p>
Local Government Finance Settlement is worse than anticipated.	High	Medium	<p>Realistic assumptions have already been included and any new information is being assessed as to its likely impact. This is subject to ongoing review especially given the changes in future funding arrangements.</p>
MTFS becomes out of date	High	Low	<p>This is reviewed annually through the budget process.</p>
Significant financial shocks worsen the current position of the council	High	Medium	<p>There is ongoing monitoring of the overall financial position and climate and by adopting the MTFS a longer term time horizon is maintained to anticipate and respond to uncertain events. A prudent approach to the impact of COVID on assumptions have been made.</p>

3. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

3.1 Legal Officer's Comments (AK)

There are no legal implications arising out of this report.

3.2 Finance Officer's Comments (CS)

There are no direct financial consequences arising from this report. However the strategy will influence the management of the council's resources ensuring that the focus is on the objectives and targets outlined in the corporate plan.

3.3 Diversity and Equalities Implications (CS)

There are no diversity and equality implications arising from this document. When the budget for 2021/22 is prepared, an Equalities Impact Assessment will be completed.

4. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councilors with any questions arising out of this report should contact the following officer prior to the meeting

Charlotte Spendley, Director of Corporate Services

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The following background documents have been relied upon in the preparation of this report:

No background documents have been used.

Appendices:

Medium Term Financial Strategy 2021/22 – 2024/25