

## Personnel Committee

Held at:	Council Chamber - Civic Centre Folkestone
Date	Thursday, 14 June 2018
Present	Councillors Rory Love (Vice-Chair), Frank McKenna, Ian Meyers, David Monk (Chairman), Mrs Rodica Wheeler and Roger Wilkins
	*During the consideration of Minute Number 9, Councillor Monk left the meeting and Councillor Love took the Chair for the remainder of the meeting.
Officers Present:	Tim Madden (Corporate Director - Customer, Support and Specialist Services), Susan Priest (Head of Paid Service), Andrina Smith (Head of Human Resources) and Jemma West (Senior Committee Services Officer)

### 1. **Declarations of Interest**

There were no declarations of interest at the meeting.

### 2. **Minutes**

The minutes of the meetings held on 19 April 2018 were submitted, approved and signed by the Chairman.

### 3. **Appointment to the Joint Staff Consultative Panel**

Proposed by Councillor Monk,  
Seconded by Councillor Mrs Wheeler; and

#### **RESOLVED:**

That Councillors Love, Meyers and Monk be appointed to the JSCP for 2018/19.

(Voting figures: 6 for, 0 against, 0 abstentions).

### 4. **Report of the Head of Paid Service**

The report was from the Head of the Paid Service in relation to the staffing resources across the council.

Proposed by Councillor Love,  
Seconded by Councillor Wheeler; and

**RESOLVED:**

That report P/18/02 be received and noted.

(Voting figures: 6 for, 0 against, 0 abstentions).

5. **Pay Policy Statement 18/19**

The report presented an updated pay policy statement for 2018/19 for approval and recommendation to council.

The Committee Members suggested a number of amendments to the Statement.

Proposed by Councillor Wilkins,  
Seconded by Councillor Love; and

**RESOLVED:**

1. That report P/18/01 be received and noted.
2. That it be **recommended to Council** that under S38(1) of the Localism Act 2011 the updated Pay Policy Statement appended to the report, with the amendments suggested, be approved for 2018/19.

(Voting figures: 6 for, 0 against, 0 abstentions).

6. **HR Annual Report**

The report presented a review of the HR function over the last financial year, 2017-2018.

Proposed by Councillor Love,  
Seconded by Councillor Mrs Wheeler; and

**RESOLVED:**

That Report P/18/05 be received and noted.

(Voting figures: 6 for, 0 against, 0 abstentions).

7. **Exclusion of the Public**

Proposed by Councillor Monk,  
Seconded by Councillor Love; and

**RESOLVED:**

That the public be excluded for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 –

‘Information relating to any individual.’

‘Information which is likely to reveal the identity of an individual.’

(Voting figures: 6 for, 0 against, 0 abstentions).

#### 8. **Voluntary Redundancy request**

This report sought the Personnel Committee’s support for the voluntary redundancy of a Council Officer, which also required approval from Council.

Proposed by Councillor Love,  
Seconded by Councillor Wilkins; and

#### **RESOLVED:**

1. That Report P/18/04 be received and noted.
2. That it be **recommended to Council** that the voluntary redundancy request be agreed with the associated costs to be paid from the redundancy provision for the transformation project as set out in the council report of 28<sup>th</sup> February 2018 (A/17/24).

(Voting figures: 6 for, 0 against, 0 abstentions).

#### 9. **Appointment of a non-statutory Chief Officer**

The report provided details of a proposed change to the management structure of the council and sought approval for the appointment to a new post of Assistant Director – Strategy, Performance and Communications which would report directly to the Corporate Director – Strategic Development (Head of Paid Service).

Proposed by Councillor Love,  
Seconded by Councillor Wilkins; and

#### **RESOLVED:**

1. That Report P/18/03 be received and noted.
2. That Dr Sarah Robson be appointed to the post of Assistant Director – Strategy, Performance and Communications.

***During consideration of the report, Councillor Monk gave apologies and left the meeting. Councillor Love took the Chair for the remainder of the meeting.***

(Voting figures: 3 for, 0 against, 2 abstentions).