

# FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET IN THE PERIOD  
1 NOVEMBER 2021 TO 31 JANUARY 2022

This notice was published on Thursday, 14 October 2021, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website ([www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)).

All meetings\* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Specialist, on 01303 853369.

\*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

## THE CABINET

<b>Cabinet Member</b>	<b>Cabinet Members Portfolios</b>
Councillor David Monk	Leader of the Council
Councillor Mrs Jenny Hollingsbee	Deputy Leader of the Council and Cabinet Member for Communities
Councillor John Collier	Cabinet Member for Property Management and Grounds Maintenance
Councillor David Godfrey	Cabinet Member for Housing, Transport and Special Projects
Councillor Stuart Peall	Cabinet Member for Enforcement, Regulatory Services, Waste & Building Control
Councillor David Wimble	Cabinet Member for the District Economy
Councillor Tim Prater	Cabinet Member for Revenues & Benefits, Anti-Fraud and Corruption
Councillor Lesley Whybrow	Cabinet Member for the Environment
Councillor Ray Field	Cabinet Member for Digital Transformation

## CORPORATE LEADERSHIP TEAM

<b>Name</b>	<b>Job Title</b>
Dr Susan Priest	Chief Executive
Charlotte Spendley	S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director - Place

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
<b>November</b>					
2020-21 Annual Equality Report	The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report covering the 2020-21 year will therefore presented for consideration and approval.	No	Open	Gavin Edwards, Performance and Improvement Specialist  gavin.edwards@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities
General Fund Revenue Qtr 2 Budget Monitoring	This monitoring report provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 31 August 2021.	No	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Key Performance Indicators review 21/22 and Half Year performance report (Q1 and Q2)	This report sets out a sets out performance data for the first two quarters of the 2021/22 year against key performance indicators arising from the Council's Corporate Action Plan.	No	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
General Fund Capital Qtr 2 budget monitoring	This monitoring report provides a projection of the end of financial year position of the General Fund	No	Open	Lee Walker, Capital and Treasury Senior Specialist	Leader of the Council

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	capital programme based on expenditure to 31 August 2021			lee.walker@folkestone-hythe.gov.uk	
HRA Revenue & Capital Qtr 2 budget monitoring	This monitoring report provides a projection of the end of financial year position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 31 August 2021	No	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Medium Term Financial Strategy 2022/23 to 2025/26	This report puts the financial perspective on the Council's Corporate Plan activities, expressing the aims and objectives of various plans and strategies in financial terms over the four year period ending 31 <sup>st</sup> March 2026.	Yes	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
District Owned Street Lighting- Proposed LED Upgrade	This report details the potential issues arising through forced maintenance changes to the council's street lighting stock and proposes the most cost effective long term management of the assets.	Yes	Open	Fred Miller, Transportation Lead Specialist  fred.miller@folkestone-hythe.gov.uk	Cabinet Member for Housing and special projects
Folkestone Community Works: HRA project proposal	The council is seeking to use Housing Revenue Account funding as match for the ESF funding available through the	Yes	Open	Kate Wilson, Programme Manager - Folkestone Community Works	Cabinet Member for Housing and special projects, Cabinet Member for the District

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	Folkestone Community Works CLLD programme to provide employability support for FHDC housing tenants on their journey into employment.			CLLD Programme Kate.wilson@folkestone-hythe.gov.uk	Economy
Queen's Green Canopy	This report sets out the different approaches the Council could take to take part in a nationwide tree planting campaign, known as The Queen's Green Canopy. The purpose of this campaign is to mark the occasion of the Queen's Platinum Jubilee that takes place next year. It seeks approval for the proposed Donated Memorial Tree Policy.	No	Open	Adrian Tofts, Strategy, Policy & Performance Lead Specialist  adrian.tofts@folkestone-hythe.gov.uk	Cabinet Member for the Environment
Safeguarding Policy	The Council has a statutory duty to ensure that children, young people and vulnerable adults are safeguarded. The Council has a Safeguarding policy that is refreshed on a 2 yearly basis. The last refresh was carried out in Autumn 2019 and the policy now requires an update. This report introduces the revised policy and includes information on new duties and changes to practice.	No	Open	Jyotsna Leney, Health, Wellbeing and Partnership Senior Specialist  jyotsna.leney@folkestone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities

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Update on Bigginswood Development	The report provides an update to Members regarding the current position of the Bigginswood site. Following the last Cabinet report in 2019 the report updates on the sale of the housing land as previously agreed and asks Members to consider a new offer made for the commercial element of the site. The report provides details of the Council's successful bid to One Public Estate's, Brownfield Sites Release Fund and outlines the forward programme for ecology, remediating the site, and putting in the associated infrastructure. Members are also asked to note that Officers will be publishing a tender for the remediation and infrastructure works in order to commence works as early as possible in 2022.	Yes	Part exempt	Andy Blaszkowicz, Director of Housing and Operations  andy.blaszkowicz@folkestone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
<b>December</b>					
2021 Contaminated Land Strategy	This report presents a draft 2021 Contaminated Land Strategy for approval. The strategy outlines the Council's regulatory role and approach to contaminated land.	Yes	Open	Adrian Tofts, Strategy, Policy & Performance Lead Specialist, Andrew Rush, Regulatory Services &	Cabinet Member for Property Management and Grounds Maintenance

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				Corporate Contracts Lead Specialist  adrian.tofts@folkestone-hythe.gov.uk, andrew.rush@folkestone-hythe.gov.uk	
Bulky Waste Collection Scheme	This report reviews the provision and charges of bulky waste collection services in relation the service being accessible for all customers.	No	Open	Andrew Rush, Regulatory Services & Corporate Contracts Lead Specialist  andrew.rush@folkestone-hythe.gov.uk	Cabinet Member for Enforcement, Regulatory Services, Waste & Building control
Budget Strategy 2022/23	This Budget Strategy sets out the guidelines for preparing the 2022/23 Budget. It supports the Corporate Plan and aligns with the direction and objectives of the Medium Term Financial Strategy (MTFS).  The Budget Strategy takes account of current and future financial issues, sets out the underlying assumptions and initial budget-setting proposals and provides a timetable for delivering	Yes	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council



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	a balanced budget in 2022/23.				
Fees & Charges 2022/23	This report focuses on the proposed fees and charges for 2022/23 which will contribute towards meeting the council's 2022/23 budget objectives and Medium Term Financial Strategy.	Yes	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
'Green' business grant scheme	This item will propose a new business grant scheme to support businesses in the Folkestone & Hythe district to adopt more environmentally sustainable work practises and develop new opportunities or innovations for green technology solutions.	Yes	Open	Katharine Harvey, Chief Economic Development Officer  katharine.harvey@folkestone-hythe.gov.uk	Cabinet Member for the District Economy
Risk Management Framework	This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet which will provide a framework for Members and officers in the management of risk.	No	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
Fair Tax Declaration	This report explores the implications if the council chose to adopt a Fair Tax declaration and presents research undertaken by officers to enable Cabinet to determine the future direction.	No	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council

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<b>January</b>					
Folkestone Town Centre Highways Land	The report seeks approval for the Council to acquire highways land in Folkestone town centre from Kent County Council.	Yes	Open	Ewan Green, Director of Place  ewan.green@folkestone-hythe.gov.uk	Cabinet Member for Housing and special projects, Cabinet Member for the District Economy, Leader of the Council
Adoption of the Core Strategy Review	This report summarises the findings of the Inspectors' report into the Core Strategy Review and the their recommended Main Modifications to the plan. The report puts forward the text of the Core Strategy Review, as amended by the Main Modifications, and recommends that the council adopts the plan so that it can be used in the development management process.	Yes	Open	Adrian Tofts, Strategy, Policy & Performance Lead Specialist  adrian.tofts@folkestone-hythe.gov.uk	Cabinet Member for the District Economy
Asset management strategy		Yes			

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Detailed Draft General Fund budget 2022/23	This report sets out the Council's Draft General Fund budget for 2022/23.	Yes	Open	Charlotte Spendley, Director of Corporate Services  charlotte.spendley@folkestone-hythe.gov.uk	Leader of the Council
Treasury Management Strategy Statement for 2022/23 and Treasury Management Monitoring Report 2021/22	The report sets out the proposed strategy for treasury management for 2022/23 including Treasury Management Indicators. The report also provides an update on the council's treasury management activities that have taken place during 2021/22 against the agreed strategy for the year.	Yes	Open	Jane Walker, Communications & Engagement Senior Specialist  jane.walker@folkestone-hythe.gov.uk	Leader of the Council
Quarter 3 HRA Revenue & Capital Budget Monitoring Report	The monitoring report provides a projection of the end of year financial position of the Housing Revenue Account (HRA) Revenue and Capital Programme profiled for 2021/22, based on expenditure to 30 November 2021	No	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
General Fund Revenue Quarter 3 Budget Monitoring	The monitoring report provides a projection of the end of year financial position of the General Fund revenue budget, based on	No	Open	Cheryl Ireland, Chief Financial Services Officer	Leader of the Council

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	expenditure to 30 November 2021			cheryl.ireland@folkestone-hythe.gov.uk	
General Fund Capital Quarter 3 Budget Monitoring	The monitoring report provides a projection of the end of year financial position of the General Fund capital programme, based on expenditure to 30 November 2021	No	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council
Otterpool Park LLP Business Plan summary	The report will present the Otterpool Park LLP updated business plan for approval of Cabinet.	Yes	Part exempt	Ewan Green, Director of Place  ewan.green@folkestone-hythe.gov.uk	Leader of the Council
<b>Date to be confirmed</b>					
Update to HRA Business Plan	This report provides an update to the HRA new build and acquisition programme for the period 2020 – 2050.	Yes	Open	Cheryl Ireland, Chief Financial Services Officer  cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council

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