

Meeting: **Council**  
Date: **4 May 2022**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre Folkestone**

To: **All Members of the Council**

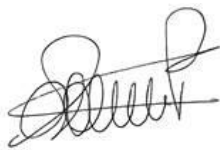
**YOU ARE HEREBY SUMMONED** to attend a meeting of the Council on the date and at the time shown above.

Anyone who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Please note there will be 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

Although social distancing measures have now ended, all attendees at meetings are kindly asked to wear face coverings, unless they are addressing the meeting.



Dr Susan Priest  
Chief Executive

**Queries about the agenda? Need a different format?**

Contact Jemma West – Tel: 01303 853369  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website  
[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

1. **Apologies for Absence**
2. **Election of Chairman of the Council**
3. **Election of Vice-Chairman of the Council**
4. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

5. **Minutes (Pages 7 - 12)**

To receive the minutes of the meeting of the council held on 5 May 2021 and to authorise the Chairman of the Council to sign them as a correct record.

6. **Appointments to Committee's and Sub-Committee's of the Council (including the appointment of Chairmen and Vice-Chairmen) (Pages 13 - 18)**

This report lists the committees and sub-committees of the Council. The description of the role and function of each committee contained in this report is a summary only and the full definition and description of each is set out in the constitution.

7. **Scheme of Delegation of non-executive functions (Pages 19 - 34)**

The Council's constitution requires that the scheme of delegations be agreed by the Council at its annual meeting. This report sets out the scheme.

8. **Schedule of meeting dates 2022/23 (Pages 35 - 38)**

The Council is required to approve the annual schedule of meetings for the municipal year 2022/2023. The proposed annual schedule of meetings for 2022/23 is appended to this report, including dates for the whole of May for the following municipal year, as per the Council Procedure rules set out in part 4.2, paragraph 1.1.2(i) of the constitution.

9. **Annual report on policies and strategies adopted by Cabinet and update on urgent decisions 21/22 (Pages 39 - 42)**

This report is the annual report of policies and strategies that have been adopted, by Cabinet, during the 2021/22 municipal year.

10. **Annual report of the Audit and Governance Committee 21/22 (Pages 43 - 48)**

This report summarises the achievements of the Audit and Governance Committee against the terms of reference for the period 1 April 2021 to 31

March 2022 and details the impact that it has made on the overall system of internal control in operation.

11. **Annual report of the Overview and Scrutiny Committee 21/22 (Pages 49 - 60)**

This report sets out the work that the Overview and Scrutiny Committee and the Finance and Performance Sub-Committee have completed during 2021/2022.

12. **Annual Scrutiny work programme 2022/23 (Pages 61 - 64)**

This report presents recommendations for the work programme for the Overview and Scrutiny Committee for 2022/23.

13. **Governance arrangements (Pages 65 - 82)**

Following the report presented at the extraordinary meeting of Full Council on 10 February 2022, which summarised the work of the Governance Working Group and set out the various governance models available, Members are now asked to consider if they wish to make any changes to its governance arrangements to take effect from May 2023.

14. **Gambling Act 2005 - Update to the Statement of Principles (Pages 83 - 144)**

The Gambling Act 2005 requires the council, in its role as the local licensing authority, to prepare a Statement of Principles related to the exercise of its local licensing of gambling. The Statement of Principles must be reviewed every three years and the current statement runs until April 2022. The Statement of Principles has been reviewed and updated to cover the next three year period from 2022 to 2025. This report seeks approval from Full Council to adopt and publish the updated statement.

15. **Pay Policy Statement 2022/23 (Pages 145 - 176)**

This report considers the recommendation from the Personnel Committee and presents a refreshed pay policy statement for 2022/23 for approval.