

Meeting: **Cabinet**
Date: **15 December 2021**
Time: **5.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>.

Although social distancing rules have been relaxed, for the safety of the public, elected members and staff, we will continue to seat members of the public approximately one metre apart. This means that there will be 13 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

All attendees at meetings are kindly asked to wear face coverings, unless they are addressing the meeting.

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website www.folkestone-hythe.gov.uk

3. **Minutes (Pages 7 - 14)**

To consider and approve, as a correct record, the minutes of the meeting held on 24 November 2021.

4. **Budget Strategy 2022/23 (Pages 15 - 38)**

This Budget Strategy sets out the guidelines for preparing the 2022/23 Budget. It supports the Corporate Plan and aligns with the direction and objectives of the Medium Term Financial Strategy (MTFS).

The Budget Strategy takes account of current and future financial issues, sets out the underlying assumptions and initial budget-setting proposals and provides a timetable for delivering a balanced budget in 2022/23.

5. **Fees & Charges 2022/23 (Pages 39 - 62)**

This report focuses on the proposed fees and charges for 2022/23 which will contribute towards meeting the council's 2022/23 budget objectives and Medium Term Financial Strategy.

The Council's Fees and Charges Policy was revised and agreed by Cabinet on 15 November 2017 (Report C/17/54).

6. **Discretionary Rate Relief Policy review (Pages 63 - 66)**

This report is seeking approval from Cabinet to bring the DRR policy up to date and insert information on Section 44a partially occupied relief.

7. **Update to the Contaminated Land Strategy (Pages 67 - 110)**

The council has a duty under Part 2A of the Environmental Protection Act 1990 to manage contaminated land within the district. The council is expected for this purpose to prepare a Contaminated Land Strategy. The strategy must cover a number of objectives notably how contaminated land is identified, risk assessed and remediated if required. Legally, only land where contamination is assessed as a significant risk is considered under the strategy. Land where contamination is present is routinely considered under the Planning Regime for new developments. There have been no major changes to legislation or statutory guidance since the strategy was last reviewed in 2017. The latest version of the strategy is a general update on progress since the last review.

8. **Hythe Town Council Grounds Maintenance Contract Tender (Pages 111 - 118)**

This report gives an overview of Hythe Town Council's Grounds Maintenance Contract and seeks permission to submit a tender for this work, and if successful enter into contract for the 5 year period.

A confidential unredacted version of the report is also appended to the agenda pack for Cabinet Members.

9. **Exclusion of the Public**

To exclude the public for an item of business on the grounds that it is likely to disclose exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 –

‘Information relating to the financial or business affairs of any particular person (including the authority holding that information). “Financial or business affairs” includes contemplated as well as current activities.’