

This Report will be made  
public on 24 January 2022

Report Number

**FPPG/21/04**

**To:** Folkestone Parks and Pleasure Grounds Charity –  
Board of Trustees  
**Date:** 26 January 2022  
**Responsible Officer:** Cheryl Ireland, Financial Advisor to the Charity

**SUBJECT: FOLKESTONE PARKS AND PLEASURE GROUNDS  
CHARITY – REVENUE BUDGET FOR 2021/22**

**SUMMARY:** This report presents the Charity's budget statement of financial activities for the financial year ended 31 March 2023. The report also recommends fees and charges for 2022/23.

**REASON FOR RECOMMENDATIONS:**

Consideration and approval of the budget are essential elements of the Charity Trustees' duty of public accountability and stewardship.

**RECOMMENDATIONS:**

1. To receive and note Report FPPG/21/04.
2. To approve the proposed fees and charges for 2022/23, as set out at paragraph 4.2.
3. To approve the budget of financial activities for the year ended 31 March 2023 for the Folkestone Parks and Pleasure Grounds Charity, as set out in Appendix 1.
4. To approve the proposed replenishment of the unrestricted fund during 2022/23 by £32,000.

## INTRODUCTION

- 1.1 This report presents the Charity's budget statement of financial activities for the financial year ended 31 March 2023. The report also recommends fees and charges for 2022/23.
- 1.2 The budget statement is shown as an appendix to this report.
- 1.3 Consideration and approval of the budget are essential elements of the Charity Trustees' duty of public accountability and stewardship.
- 1.4 The net expenditure of the Charity is met from the resources of Folkestone & Hythe District Council and is treated as a special expense chargeable through Council Tax on the area of the former Borough of Folkestone (the current areas of Folkestone and Sandgate).

## 2. BUDGET 2022/23

- 2.1 Net revenue expenditure to be financed by Folkestone & Hythe in 2022/23 is estimated at £581,530 compared to the original estimate of £558,730 in 2021/22. This is an increase of £22,800.
- 2.2 The key movements in the budget are:

	£
Increased premises costs	13,680
Increased support & management costs from Operations and Finance Directorates	12,040
Other Net Changes	(2,920)
Net movement on Special Expense	<u>22,800</u>

The net budget for the charity also includes a £20,000 provision for remediation works required at the Radnor Park Lodge, this sum will be offset by a contribution from the Community Infrastructure Levy.

For the past few years as part of the budget setting process it has been agreed that a contribution to reserves will be made to replenish the charity's funds in order to move the charity to a more sustainable financial position. This practice has eliminated the deficit on the General Fund reserve and at the end of 2020/21 the charity had a modest surplus. It is recommended that this practice continues and that a contribution to reserves rather than reducing the special expense of £32,000 is made in 2022/23.

## 3. CHARITY RESERVES 2021/22 AND 2022/23

- 3.1 The forecast balance on the charity General Fund reserve at 31<sup>st</sup> March 2022 is a surplus of £49,079.
- 3.2 Included within this revenue budget for 22/23 is an earmarked contribution to reserves of £32,000 from the anticipated surplus from the beach huts

service. This will increase the General Fund reserve balance to £81,079 as at 31<sup>st</sup> March 2023.

#### 4. REVIEW OF FEES AND CHARGES FOR 2022/23

4.1 The Charity receives income from pay and play sports facilities at East Cliff and the hire of Radnor Park for amusements and boot fairs. The Council's policy on fees and charges for 2022/23 is to apply an inflationary increase, in line with the current economic state and forecasts of inflation.

4.2 The Board is asked to approve the following schedule of fees and Charges for 2022/23. The fees proposed for 2022/23 are set out in the table below. The increased fees will generate only a small increase in income.

These are detailed in the table below:

Description	Current Charge 2021/22		Proposed Charge 2022/23		VAT Category
	Exc. VAT	Inc. VAT	Exc. VAT	Inc. VAT	
	£	£	£	£	
<b>East Cliff Pay and Play</b>					
Tennis – per half hour	2.94	<b>3.50</b>	3.02	<b>3.60</b>	Standard rated
Tennis – per hour	5.46	<b>6.60</b>	5.60	<b>6.70</b>	Standard rated
Pitch and Putt – per round	6.30	<b>7.60</b>	6.46	<b>7.70</b>	Standard rated
Pitch and Putt – per round (concession)	4.62	<b>5.50</b>	4.73	<b>5.70</b>	Standard rated
Pitch and Putt – per round (family)	15.12	<b>18.10</b>	15.50	<b>18.60</b>	Standard rated
Pitch and Putt – deposit for clubs	6.30	<b>7.60</b>	6.46	<b>7.70</b>	Standard rated
Pitch and Putt – lost ball	3.08	<b>3.70</b>	3.16	<b>3.80</b>	Standard rated
Putting – per round	3.78	<b>4.50</b>	3.87	<b>4.60</b>	Standard rated
Putting – per round (concession)	2.94	<b>3.50</b>	3.01	<b>3.60</b>	Standard rated
Bowls – per game per person	6.30	<b>7.60</b>	6.46	<b>7.70</b>	Standard rated
Bowls – per game (family)	15.12	<b>18.10</b>	15.50	<b>18.60</b>	Standard rated
Bowls – per week	18.06	<b>21.70</b>	18.51	<b>22.20</b>	Standard rated
Bowls – per week (concession)	12.60	<b>15.10</b>	12.92	<b>15.50</b>	Standard rated
Bowls – per season	100.80	<b>121.00</b>	103.32	<b>124.00</b>	Standard rated
Bowls – per season (concession)	70.56	<b>84.70</b>	72.32	<b>86.80</b>	Standard rated

Description	Current Charge 2021/22		Proposed Charge 2022/23		VAT Category
	<i>Exc VAT</i>	<i>Inc VAT</i>	<i>Exc VAT</i>	<i>Inc VAT</i>	
	£	£	£	£	
Bowls – deposit for bowls and mat	6.30	<b>7.60</b>	6.46	<b>7.70</b>	Standard rated
Bowls – visiting teams per person	2.94	<b>3.50</b>	3.02	<b>3.60</b>	Standard rated
<b>Hire of Charity Land (per day)</b>					
Commercial Events	1,210.00	<b>1,210.00</b>	1,241.00	<b>1,241.00</b>	Non VATable
Boot Fairs	280.00	<b>280.00</b>	287.00	<b>287.00</b>	Non VATable
Charitable/Community Events (excluding Boot Fairs)	41.00	<b>41.00</b>	42.00	<b>42.00</b>	Non VATable
Small Non-Commercial Events (excluding Boot Fairs)	143.00	<b>143.00</b>	147.00	<b>147.00</b>	Non VATable
Cleaning & Restocking Charge for use of WC's used by Event Organiser	115.00	<b>138.00</b>	118.00	<b>141.60</b>	Standard rated
<b>Refundable Deposits re Hire of Land</b>					
Commercial Events (minimum of £500)	<i>Sliding scale up to £1,000.00</i>	<b><i>Sliding scale up to £1,000.00</i></b>	<i>Sliding scale up to £1,000.00</i>	<b><i>Sliding scale up to £1,000.00</i></b>	Non VATable
Non-Commercial Events (minimum of £100)	<i>Sliding scale up to £500.00</i>	<b><i>Sliding scale up to £500.00</i></b>	<i>Sliding scale up to £500.00</i>	<b><i>Sliding scale up to £500.00</i></b>	Non VATable
Civic Events	n/a	<b>n/a</b>	n/a	<b>n/a</b>	

## 5. UPDATE ON AUDIT OF 2020/21 ACCOUNTS

The audit of the 2020/21 accounts has been commenced but due to resource availability is anticipated to continue after the Charity Commission deadline for submission of the accounts and annual report of 31 January. There is no penalty to missing the deadline, but an extension has been sought from the Charity Commission. Officers will seek to progress the audit to a conclusion as soon as it possible.

## 6. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officers prior to the meeting:

*Cheryl Ireland, Financial Advisor to the Charity*

*Email: [cheryl.ireland@folkestone-hythe.gov.uk](mailto:cheryl.ireland@folkestone-hythe.gov.uk)*

The following background documents have been relied upon in the preparation of this report:

*Data from financial information system*

*Working papers held within Financial Services*

Appendix 1 – Budget Statement of Financial Activities 2022/23

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