

COMMENTS / SUGGESTIONS FORM

Your Name

Your address

Contact tel no

Which service are you commenting about?

Which member of Council staff have you told about this?

If you are making a complaint and this is the first notification that the Council has received, the Business Unit concerned will deal with your complaint.

What is your comment or complaint?

What response have you received?

Why are you dissatisfied with the response you received?

What do you think the Council could or should do about your comment or complaint?

- Please return this form to: The Link Officer, Shepway District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY
- Please attach any relevant correspondence to this form.
- Please continue overleaf or on a separate sheet if necessary.